

GENERAL TERMS FOR INTERNET ACCESS DOMAINS OF A1 Makedonija DOOEL SKOPJE

I. General provisions

1. Objective

The objective of these General Terms for internet access domains (hereinafter: General Terms) is to regulate the business relation between A1 Makedonija DOOEL Skopje (hereinafter: A1 Makedonija) as registrar and registrant. A1 Makedonija shall carry the right to work as registrar upon conclusion of appropriate agreement with MARNet.

2. Definitions

The following expressions: registrar, registrant, MARNet, internet domain and others used in these General Terms shall have the significance as prescribed in the Rulebook on Organization and Management with the top Macedonian .mk domain and the top Macedonian .mkd domain ("Official Gazette of the Republic of North Macedonia" No. 88/2014) as its possible amendments, additions and other acts with which they might be replaced.

3. Reference Norms

The provisions stipulated in the Rulebook for Organization and Management with the top Macedonian .mk domain and the top Macedonian .mkd Domain (Official Gazette of the Republic of North Macedonia" No. 88/2014) that refer to:

- Types of sub-domains in .mk domain and registration on .mk domain
- Registration on .mkd domain
- Names of domains
- Management of .mk and .mkd domain
- Rights and obligations of registrants
- Amendments of data in registered domains
- Deletion of domain
- Transfer of domain
- Acquiring right to use of domain by succeeding and by
- Transferring domain
- Dispute resolution

are applied adequately to the business relation between A1 Makedonija as registrar and the registrant and in pursuance with the principle *mutatis mutandi*.

The provisions stipulated in these General Terms are used as addition to the provisions stipulated in the Rulebook for Organization and Management with top Macedonian .mk domain and top Macedonian .mkd domain and other legal regulations and bylaws that regulate this area.

II. Operations with internet domains and required documents

4. A1 Makedonija shall provide to end-users (registrants) the following operations with internet domains:

Registration

- Continuation of registration
- Transfer from another registrar
- Change of registrant, and
- Changes of data in primary national domain .mk and in
- Secondary domains com.mk, net.mk, edu.mk, org.mk, inf.mk

5. Name of domain

The name of the domain must meet the terms foreseen in the RULEBOOK for organization and management of top Macedonian .MK domain and top Macedonian .MKD domain.

6. Payment

The registrant must pay the fee for operation with domain in pursuance to the published Pricelist. A1 Makedonija will perform the requested operation with domain only if the fee was paid in advance. The Pricelist is published on the internet site www.A1.mk and is subject to changes under A1 Makedonija's discretion.

7. Documents

A rule of thumb: all documents submitted to A1 Makedonija must be into Macedonian language and its Cyrillic alphabet (with exception to those that cannot be translated, such as the internet domain). Documents that are not into Macedonian must be translated into Macedonian by an authorized court translator and certified by notary public.

Physical entities who are citizens of the Republic of North Macedonia or are people with permanent residence in the Republic of North Macedonia must submit valid Macedonian ID card or Macedonian passport (original). If the individuals are foreign citizens who have no permanent stay in the Republic of North Macedonia, they must submit a passport (original). Legal entities registered in the Republic of North Macedonia must submit a copy of Current standing from the Central Registry not older than 6 months (original), as well as document for personal identification of the authorized person within the legal entity (original). The legal entities registered abroad must submit statement from the appropriate registry where they are registered (original or copy certified by notary public).

If the physical entities or legal entities are represented by a proxy, they must submit a power of attorney certified by a notary public or if it involves foreign entities, a power of attorney certified by notary public or other official in their country, accompanied by apostil seal.

For any amendments to the documents submitted to A1 Makedonija, A1 Makedonija must be notified within 3 days as of the change has occurred.

8. Registration or extension of domain validity

The registrant must submit the following documents for registration or extension of domain validity:

For individuals:

- Filled request
- Documents in pursuance to item 7 paragraph 2 and 3 of these General Terms
- Proof for paid fee in pursuance to valid Pricelist for domain operations.

It is considered that business relation is established between A1 Makedonija and the registrant if the request is approved by A1 Makedonija.

If the registrant stops using the previously registered domain before the expiration of the registration period or request deletion of the domain before expiration of the registration period, the registrant has no right to refund of part of the previously paid fee for registration of the domain for a definite period.

9. Transfer of domain

For transfer of a domain from another registrar, the registrant must submit:

- Filled request
- Documents in pursuance to item 7 paragraph 2 and 3 of these General Terms
- Code for transfer from old registry

10. Changes of data or deletion of domain

For changes of data or deletion of domain, the registrant must submit:

- Filled request
- Documents in pursuance to item 7 paragraph 2 and 3 of these General Terms.

11. Incomplete documents. A1 Makedonija shall not act upon a request if the documents are incomplete or inappropriate, and shall call the applicant to complete it, replace it or amend it within 3 working days. In case if the applicant does not comply with the deadline, A1 Makedonija has right to keep the previously paid fee on behalf of costs or if this fee was not paid, to request compensation for costs equal to the annual fee for costs.

12. Actions of A1 Makedonija

Upon delivery of the overall documents on behalf of the registrant, A1 Makedonija undertakes actions in pursuance to the Rulebook for Organization and Management of the top Macedonian .MK domain and the top Macedonian .MKD domain and upon successful realization of the request, the registrant shall receive a confirmation on their official E-mail.

III. Data for the Registrant and confidentiality

13. General data for the Registrant A1 Makedonija

Name: A1 Makedonija DOOEL Skopje
Seat: Square Presveta Bogorodica No. 1, 1000 Skopje
WEB address: www.A1.mk

Contact data:

A1 Makedonija DOOEL Skopje
Square Presveta Bogorodica No. 1, 1000 Skopje
Republic of North Macedonia, Tel. +389 2 3100077
Tax No. 4080015554205
Customer service telephone number: 077/1234
Working hours of customer service: every day 00:00 to 24:00
E-mail of customer service: technicalsupport@A1.mk

14. Confidentiality

All data acquired during the business relation between A1 Makedonija and the registrant shall be considered as business secret and shall not be revealed to third parties, unless prescribed with the positive legal regulations and by-laws of the Republic of North Macedonia. If the request and accompanying documents contain personal data, the applicant confirms that they have acquired necessary consents from subjects of personal data and their delivery to A1 Makedonija and further use and publishing for the purpose of domain operations. A1 Makedonija publishes their privacy statement on the internet page www.a1.mk.

IV. Final Provisions

15. Publication and amendments of general terms. A1 Makedonija publishes these General Terms on the internet page www.a1.mk



A1 Makedonija has the right to amend these General Terms in its discretion and shall notify the registrants thereof within 15 days before the amendments enter into force on their internet page www.a1.mk.

16. Relations between approved request and these General Terms. If the request of the registrant stipulated in item 8 is approved by A1 Makedonija, it will be considered that an agreement has been reached for registration of internet domain or expansion of the validity of the agreement for internet domain.

If the request of the registrant stipulated in item 9 and 10 is approved by A1 Makedonija, it is considered that there is an annex to the Agreement with changes of data or it has been terminated by transfer of domain or deletion of domain. For anything not regulated in the Request these General Terms shall apply.